F&A Waivers

F&A Waiver Request Form

- A cost reduction or waiver is defined as the acceptance of a rate lower than the approved F&A rate.
- Waivers must be approved by the Department Chair/Director, the Dean, and the VP for Research and Economic Development, using the prescribed form.
- Waivers Request Forms should be accompanied by a written justification as to why the waiver is being requested along with a brief description of how the indirect costs will be covered (by the department, college, etc.) in place of the F&A from the sponsor.

Use this form when:

1) The agency requests (limits) the F&A rate be lowered from our federally negotiated rates and this limit does not apply uniformly to all grant recipients of this agency;

2) Requesting the F&A rate be lowered from Georgia State’s federally negotiated rates.

Do not use this form when:

1) Sponsor policy or statutory limitations indicate the reimbursement of F&A costs at less than the federally negotiated rates for all grant recipients of this agency (for example DOE policy stating only 8% F&A rate be requested on any award);

2) Georgia State federally negotiated rates are being requested.

- All waivers must be documented and approved using this form. F&A cost waivers are granted on a case-by-case basis. The form must be completed and submitted to the VP for Research and Economic Development.